

Literacy Link Eastern Ontario (LLEO) has reviewed and endeavoured to identify all relative OALCF competencies for each of the activities within the Skilled Trades Helper curriculum. For each competency identified, a minimum of two performance descriptors have been indicated. These descriptors provide the rationale for the competency. The milestones and culminating tasks have not been included, since milestones are based on a learner's goal path and the curricula can be used for different goal paths.

Many agencies use curricula in a variety of ways, therefore, we have provided two additional charts for quick reference, one based on activity and one based on modules. This document contains the breakdown by activity for detailed information.

Modules for Skilled Trades Helper

Before You Begin
Equipment and Materials
Numeracy
Health and Safety

LLEO has provided the OALCF competency for each of the units within the Skilled Trades Helper curriculum. For each competency that has been identified the performance descriptors have been indicated. These descriptors provide the rationale for the competency.

Before You Begin Module

Unit: What is a Skilled Trades Helper - Learning Activity 1

A1.2	Scans text to locate information Obtains information from detailed reading Makes low level inferences
A2.1	Scans to locate specific details Locates specific details in simple documents
B2.1	Writes simple text to inform, request, or remind Conveys simple ideas and factual information
B2.2	Writes to explain or describe Conveys intended meaning on familiar topics for a limited range of purposes and audiences.
B3.1	Makes a direct match between what is requested and what is entered Makes entries using familiar vocabulary
E1	Sets short-term goals Identifies steps required to achieve goals

**Unit: Other Trades People on the Job Site: Construction Trades -
Learning Activity 1**

A1.1	Reads short text to locate a single piece of info Follows simple, straightforward instructional texts
A2.1	Scans to locate specific details Locates specific details in simple documents, such as labels and signs Interprets brief text and common symbols Identifies how lists are organized (e.g. sequential, chronological, alphabetical)
B3.1	Makes a direct match between what is requested and what is entered Organizes lists to suit purpose (e.g. chronologically, alphabetically, numerically, sequentially)
B3.2	Follows instructions on a documents Sorts entries into categories

**Unit: Other Trades People on the Job Site: Carpenters –
Learning Activity 2**

A1.1	Reads short texts to locate a single piece of information Follows simple, straightforward instructional texts
A2.1	Scans to locate specific details Locates specific details in simple documents
B2.1	Conveys simple ideas and factual information Uses highly familiar vocabulary
B3.1	Makes a direct match between what is requested and what is entered Makes entries using familiar vocabulary

Unit: Other Trades People on the Job Site Cement Masons and Finishers - Learning Activity 3

A1.2	Scans text to locate information Obtains information from detailed reading
B2.1	Conveys simple ideas and factual information Uses highly familiar vocabulary
B3.1	Makes a direct match between what is requested and what is entered Makes entries using familiar vocabulary

Unit: Other Trades People on the Job Site Industrial Plumbers - Learning Activity 4

A1.1	Reads short text to locate a single piece of information Follows simple, straightforward text
B3.1	Makes a direct match between what is requested and what is entered Follows conventions to display information in a list

Unit: Other Trades People on the Job Site Plumbers Learning- Learning Activity 5

A1.2	Scans text to locate information Obtains information from detailed reading
A2.1	Interprets brief text and common symbols Scans to locate specific details
A2.2	Locates information in simple graphs Makes low-level inferences
B3.1	Makes a direct match between what is requested and what is entered Makes entries using familiar vocabulary

**Unit: Other Trades People on the Job Site Roofers and Shinglers-
Learning Activity 6**

A1.1	Reads short texts to locate a single piece of information Follows simple, straightforward instructional text
A2.1	Scans to locate specific details Locates specific details in simple documents
B2.1	Conveys simple ideas and factual information Uses sentence structure, upper and lower case, and basic punctuation
B3.1	Makes a direct match between what is requested and what is entered Makes entries using familiar vocabulary

**Unit: Other Trades People on the Job Site Terrazzo, Tile and Marble
Craftspeople - Learning Activity 7**

A1.1	Decodes words and makes meaning of sentences in a single text
A1.2	Scans text to locate information Obtains information from detailed reading
A2.1	Scans to locate specific details Locates specific details in simple documents
B2.1	Conveys simple ideas and factual information Uses sentence structure, upper and lower case, and basic punctuation
B3.1	Makes a direct match between what is requested and what is entered

**Unit: What Employers Want in a Skilled Trades Helper –
Learning Activity 5**

A1.2	Reads more complex text to locate a single piece of information Obtains information from detailed reading
A2.2	Uses layout to locate information Makes low-level inferences
B1.1	Conveys information on familiar topics Participates in short, simple exchanges
B1.2	Speaks or signs clearly in a focused and organized way Demonstrates some ability to use tone appropriately
B2.1	Writes simple texts to request, remind, or inform Conveys simple ideas and factual information
B2.2	Writes to explain or describe Conveys intended meaning on a familiar topic for a limited range of purposes and audiences
B2.3	Writes texts to present information, summarize, express opinions, present arguments, convey ideas, or persuade Selects and uses vocabulary, tone, and structure appropriate to the task
B3.1	Makes a direct match between what is requested and what is entered Makes entries using familiar vocabulary
B3.2	Uses layout to determine where to make entries Begins to make some inferences to decide what information is needed

Unit: Communicating with Others - Learning Activity 1

A1.1	Decodes words and makes meaning of sentences in a single text Follows straightforward instructional text
B2.1	Uses sentence structure, upper and lower case, and basic punctuation Demonstrates a limited understanding of sequence

Unit: Communicating with Others - Learning Activity 2

A1.2	Scans text to locate information Makes low-level inferences
A2.2	Scans to locate specific details Makes low-level inferences
B3.1	Makes a direct match between what is requested and what is entered Follows conventions to display information in lists

Unit: Communicating with Others - Learning Activity 3

A1.2	Scans to locate information Makes low-level inferences
A2.1	Scans to locate specific details Locates specific details in simple documents
B3.1	Makes a direct match between what is requested and what is entered Makes entries using familiar vocabulary

Unit: Problem Solving - Learning Activity 1

A1.1	Follows the sequence of events in straightforward chronological texts Decodes words and makes meaning of sentences in a single text
A2.2	Extracts information from tables and forms Makes low-level inferences
B3.1	Makes a direct match between what is requested and what is entered Follows conventions to display information in lists

Unit: Time Sheets - Learning Activity 1

A1.1	Decodes words and makes meaning of sentences in a single text Follows simple, straightforward instructional texts
B3.1	Follows conventions to display information in lists, labels, simple forms, signs (e.g. images support the message, text is legible) Uses labels and headings to organize content

Equipment and Materials Module

Unit: Ladders - Ladder Safety Tips - Learning Activity 1

A1.1	Reads short text to locate a single piece of information Follows simple, straightforward instructional text Decodes words and makes meaning of sentences in a single text
A2.1	Scans to locate specific details Locates specific details in simple documents
A2.2	Extracts info from tables and forms Makes low-level inferences
B2.2	Writes to explain or describe Convey intended meaning on familiar topics for a limited range of purposes and audiences
B3.1	Makes a direct match what is requested and what is entered Makes entries using familiar vocabulary
C3.1	Measures distance, length, width, height, weight, liquid volume, angles and temperature Identifies and performs required operation

Unit: Ladders - Extension Ladders - Learning Activity 2

A1.2	Scans text to locate information Obtain information from detailed reading Makes low-level inferences
A2.2	Extracts information from tables and forms Uses layout to locate information
B2.1	Writes simple texts to request, remind, or inform Conveys simple ideas and factual information
B2.2	Writes to explain or describe Uses limited range of vocabulary and punctuation appropriate to the task
B3.1	Makes direct match between what is requested and what is entered Makes entries using familiar vocabulary

Unit: Ladders - Portable Ladders - Learning Activity 3

A1.2	Obtains information from detailed reading Scans to locate information
A2.2	Extracts information from tables and forms Uses layout to locate information Makes low-level inferences
B2.1	Writes simple text to inform, remind, or request Conveys simple ideas and factual information
B3.1	Makes direct match between what is requested and what is entered Makes entries using familiar vocabulary
B3.2	Begins to make some inferences to decide what information is needed, where and how to enter the information Makes entries using a limited range of vocabulary
C3.1	Identifies and performs required operation Chooses appropriate units of measurement (e.g. centimetres, metres, kilometres)
D2	Selects and follows appropriate steps to complete tasks Performs simple searches using keywords

Unit: Ladders - Step Ladders - Learning Activity 4

A1.2	Obtains information from detailed reading Scans to locate information
A2.2	Extracts information from tables and forms Uses layout to locate information
B2.1	Writes simple tests to request, remind, or inform Conveys simple ideas and factual text
B3.1	Makes a direct match between what is requested and what is entered Makes entries using familiar vocabulary
B3.2	May draw on additional simple sources, such as a list Begins to make some inferences to decide what information is needed, where and how to enter the information

Unit: Ladders - Getting on and off ladders - Learning Activity 5

A1.1	Decodes words and makes meaning of sentences in a single text Follows simple, straightforward instructional text
A2.2	Makes low-level inferences Extracts information from tables and forms
B2.1	Writes simple texts to request, remind, or inform Conveys simple ideas and factual information
B3.1	Makes a direct match between what is requested and what is entered Makes entries using familiar vocabulary

Unit: Ladders - Ladder Inspection - Learning Activity 6

A2.2	Extracts information from tables and forms Uses layout to locate information
B2.1	Writes simple text to request, remind, or inform Conveys simple ideas and factual information
B3.1	Makes a direct match between what is requested and what is entered Follows conventions to display information in lists

Unit: Ladders - Storage and Handling of Ladders - Learning Activity 7

A2.2	Extracts information from tables and forms Uses layout to locate information
B2.1	Writes simple texts to request, remind, or inform Conveys simple ideas and factual information
B3.1	Makes direct match between what is requested and what is entered Makes entries using familiar vocabulary

Unit: Tool Safety - Hand Tool Basics - Learning Activity 1

A1.2	Makes low-level inferences Scans to locate information
A2.2	Extracts information from tables and forms Uses layout to locate information
B2.1	Writes simple texts to request, remind, or inform Uses sentence structure, upper and lower case, and basic punctuation
B3.1	Makes direct match between what is requested and what is entered Follows conventions to display information in lists

Unit: Tool Safety - Electric Tools - Learning Activity 2

A1.2	Scans text to locate information Makes low-level inferences
A2.2	Extracts information from tables and forms Uses layout to locate information
B2.1	Writes simple texts to request, remind, or inform Conveys simple ideas and factual information
B2.2	Writes to explain or describe Uses a limited range of vocabulary and punctuation appropriate to the task
B3.1	Makes a direct match between what is requested and what is entered Makes entries using familiar vocabulary
B3.2	Begins to make some inferences to decide what information is needed, where and how to enter the information Sorts entries into categories

Unit: Tool Safety - Wrenches - Learning Activity 3

A1.2	Scans to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Uses layout to locate information
B2.2	Writes texts to explain or describe Uses a limited range of vocabulary and punctuation appropriate to the task
B3.1	Makes direct match between what is requested and what is entered Makes entries using familiar vocabulary Uses labels and headings to organize content

Unit: Tool Safety - Tin Snips - Learning Activity 4

A1.2	Scans to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Uses layout to locate information
B3.1	Makes direct match between what is requested and what is entered Makes entries using familiar vocabulary Uses labels and headings to organize content Follows conventions to display information in lists Organizes lists to suit purposes

Unit: Tool Safety - Screwdrivers - Learning Activity 5

A2.2	Extracts information from tables and forms Uses layout to locate information
B2.2	Writes texts to explain or describe Begins to select words and tone appropriate to the task Uses limited range of vocabulary and punctuation appropriate to the task
B3.1	Makes direct match between what is requested and what is entered Makes entries using familiar vocabulary Follows conventions to display information in lists, labels, simple forms, signs (e.g. images support the message, text is legible)

Unit: Tool Safety - Handsaw - Learning Activity 6

A2.2	Extracts information from tables and forms Uses layout to locate information
B1.1	Chooses appropriate language in exchanges with clearly defined purposes Participates in short, simple exchanges
B3.1	Makes direct match between what is requested and what is entered Makes entries using familiar vocabulary
C3.1	Understands numerical order Follows apparent steps to reach solutions

Unit: Tool Safety - Pliers- Learning Activity 7

A1.2	Scans to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Makes low-level inferences
B3.1	Follows conventions to display information in lists, labels, simple forms, signs (e.g. images support the message, text is legible) Makes a direct match between what is requested and what is entered Makes entries using familiar vocabulary

Unit: Tool Safety - Clamps - Learning Activity 8

A1.2	Scans to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Uses layout to locate information
B3.1	Makes direct match between what is requested and what is entered Makes entries using familiar vocabulary

Unit: Tool Safety - Hammers - Learning Activity 9

A1.2	Scans to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Uses layout to locate information Makes low-level inferences
B2.1	Writes simple texts to request, remind or inform Conveys simple ideas and factual information
B3.1	Makes a direct match between what is requested and what is entered Organizes lists to suit purpose (e.g. chronologically, alphabetically, numerically, sequentially) Uses and labels and headings to organize content
C3.1	Understands numerical order Follows apparent steps to reach solutions

Unit: Tool Safety - Table Saws - Learning Activity 10

A1.2	Scans to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Makes low-level inferences
B1.1	Participates in short, simple exchanges Chooses appropriate language in exchanges with clearly defined purposes
B2.2	Writes to explain or describe Uses a limited range of vocabulary and punctuation appropriate to the task
B3.1	Makes a direct match between what is requested and what is entered Makes entries using familiar vocabulary

Unit: Tool Safety - Drills - Learning Activity 11

A1.2	Scans text to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Makes low-level inferences
B1.1	Conveys information on familiar topics Participates in short, simple exchanges
B2.1	Writes simple texts to request, remind or inform Uses sentence structure, upper and lower case, and basic punctuation
B2.2	Writes to explain or describe Begins to select words and tone appropriate to the task
B3.1	Makes direct match between what is requested and what is entered Makes entries using familiar vocabulary
D1	Follows simple prompts Follows apparent steps to complete tasks

Unit: Tool Safety - Sanders - Learning Activity 12

A1.2	Scans text to locate information Makes low-level inferences
A2.2	Extracts information from tables and forms Uses layout to locate information
B2.2	Writes texts to explain or describe Begins to select words and tone appropriate to task
B3.1	Makes direct entry between what is requested and what is entered Makes entries using familiar vocabulary

Unit: Tool Safety - Belt Sanders - Learning Activity 13

A2.2	Extracts information from tables and forms Uses layout to locate information
B2.1	Writes simple texts to request, remind, or inform Uses sentence structure, upper and lower case, and basic punctuation
B3.1	Follows conventions to display information in lists, labels, simple forms signs (e.g. images support the message, text is legible) Makes a direct match between what is requested and what is entered

Unit: Tool Safety - Routers - Learning Activity 14

A1.2	Scans text to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Uses layout to locate information
B2.1	Writes simple texts to request, remind, or inform Conveys simple ideas and factual information
B3.1	Makes a direct match between what is requested and what is entered Makes entries using familiar vocabulary
B3.2	May draw on additional simple sources, such as a list Follows instructions on documents
D2	Selects and follows appropriate steps to complete tasks Performs simple searches using keywords

Unit: Tool Safety - Band Saws - Learning Activity 15

A2.2	Extracts information from tables and forms Uses layout to locate information
B3.1	Makes direct match between what is requested and what is entered Makes entries using familiar vocabulary

Unit: Tool Safety - Circular Saws - Learning Activity 16

A2.2	Extracts information from tables and forms Uses layout to locate information
B1.1	Participates in short, simple exchanges Speaks or signs clearly in a focused and organized way
B2.2	Writes to explain or describe Uses a limited range of vocabulary and punctuation appropriate to the task
B3.1	Makes a direct match between what is requested and what is entered Makes entries using familiar vocabulary Follows conventions to display information in lists, labels, simple forms and signs (e.g. images support the message, text is legible)

Unit: Tool Safety - Circular Saws (Pocket Cut) - Learning Activity 17

A2.1	Scans to locate specific details Locates specific details in simple documents
B3.1	Makes a direct match between what is requested and what is entered Organizes lists to suit purposes (e.g. chronologically, alphabetically, numerically, sequentially) Uses labels and headings to organize content
C3.1	Understands numerical order Follows apparent steps to reach solutions

Unit: Tool Safety - MITRE Saw - Learning Activity 18

A2.2	Extracts information from tables and forms Uses layout to locate information
B2.2	Writes to explain or describe Uses a limited range of vocabulary and punctuation appropriate to the task
B3.1	Makes direct match between what is requested and what is entered Makes entries using familiar vocabulary

Unit: Tool Safety - Push Blocks/Push Pins - Learning Activity 19

A1.2	Scans to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Uses layout to locate information
B2.2	Writes to explain or describe Uses a limited range of vocabulary and punctuation appropriate to the task
B3.1	Makes a direct match between what is requested and what is entered Makes entries using familiar vocabulary

Unit: Tool Safety - Radial Arm Saw - Learning Activity 20

A1.2	scans to locate information obtains information from detailed reading
A2.2	extracts information from tables and forms uses layout to locate information
B2.2	writes to explain or describe uses limited range of vocabulary and punctuation appropriate to the task
B3.1	uses labels and headings to organize content makes a direct match between what is requested and what is entered makes entries using familiar vocabulary

Unit: Tool Safety - Pneumatic Tools - Learning Activity 21

A1.2	Scans to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Makes low-level inferences
B2.2	Writes to explain or describe Uses limited range of vocabulary and punctuation appropriate to the task
B3.1	Follows conventions to display information in lists, labels, simple forms, signs (e.g. images support the message, text is legible) Makes a direct match between what is requested and what is entered

**Unit: Tool Safety - Pneumatic Nailing and Stapling -
Learning Activity 22**

A2.2	Extracts information from tables and forms Makes low-level inferences
B2.2	Writes to explain or describe Uses limited range of vocabulary and punctuation appropriate to the task
B3.1	Makes direct match between what is requested and what is entered Follows conventions to display information in lists, labels, simple forms, signs (e.g. images, support the message, text is legible)

Unit: Construction Machines - Learning Activity 1

A1.2	Scans to locate information Makes low-level references
B2.1	Writes simple texts to request, remind, or inform Conveys simple ideas and factual information
B2.2	Writes texts to explain or describe Uses limited range of vocabulary and punctuation appropriate to the task
D2	Selects and follows appropriate steps to complete tasks Performs simple searches using keywords

Unit: Blueprints and Drawings - Learning Activity 1

A1.2	Reads more complex text to locate a single piece of information Obtains information from detailed reading
B2.1	Writes simple texts to request, remind, or inform Uses sentence structure, upper and lower case, and basic punctuation
B2.2	Writes to explain or describe Uses limited range of vocabulary and punctuation appropriate to the task

Numeracy Module

Unit: Imperial Measurement - Inches and Feet - Learning Activity 1

A1.1	Follows simple, straightforward instructional text Reads short text to locate a single piece of information
C3.2	Converts units of measurement within the same system and between systems Interprets, represents, and converts measures using whole numbers, decimals, percentages, rations, and simple common fractions (e.g. $\frac{1}{2}$, $\frac{1}{4}$)

Unit: Imperial Measurement - Inches and Feet - Learning Activity 2

A1.2	Scans text to locate information Obtains information from detailed reading
A2.1	Interprets brief text and common symbols Scans to locate specific details
C3.2	Converts units of measurement within the same system and between systems Interprets, represents, and converts measures using whole numbers, decimals, percentages, rations, and simple common fractions (e.g. $\frac{1}{2}$, $\frac{1}{4}$)

Unit: Imperial Measurement - Rulers - Learning Activity 3

A1.2	Scans text to locate information Obtains information from detailed reading
C3.2	Chooses and performs required operation(s); may make inferences to identify required operation(s) Selects appropriate steps to solutions

Unit: Imperial Measurement - Rulers - Learning Activity 4

A2.1	Interprets brief text and common symbols Scans to locate specific details
C3.1	Uses common measuring tools such as rulers, scales, and thermometers Interprets and represents measures using whole numbers, decimals, and simple, common fractions (e.g. $\frac{1}{2}$, $\frac{1}{4}$)

Unit: Imperial Measurement - Ruler Game - Learning Activity 5

A1.1	Follows simple straightforward instructional text Reads short texts to locate a single piece of information
A2.1	Scans to locate specific details Locates specific details in a simple documents
B3.1	Makes a direct match between what is requested and what is entered Presents text and numbers below one or more headings in lists
C3.2	Calculates using numbers expressed as whole numbers, fractions, decimals, percentages, and integers Converts units of measurement within the same system and between systems
C4.1	Identifies and compares quantities of items Interprets and represents values using whole numbers, decimals, percentages, and simple, common fractions (e.g. $\frac{1}{2}$, $\frac{1}{4}$)
D1	Follows simple prompts Begins to perform simple searches

Unit: Imperial Measurement - Fun Brain - Learning Activity 6

A1.1	Reads short text to locate a single piece of information Follows simple, straightforward instructional texts
A2.1	Scans to locate specific details Locates specific details in simple documents.
B3.1	Makes a direct match between what is requested and what is entered Presents text and numbers below one or more headings in lists
C3.2	Calculates using numbers expressed as whole numbers, fractions, decimals, percentages, and integers Converts units of measurement within the same system and between systems
C4.1	Identifies and compares quantities of items Interprets and represents values using whole numbers, decimals, percentages, and simple, common fractions (e.g. $\frac{1}{2}$, $\frac{1}{4}$)
D1	Follows simple prompts Begins to perform simple searches

Unit: Metric Measurement - Metric Ruler - Learning Activity 1

A1.1	Decodes words and makes meaning of sentences in a single text Follows simple, straightforward instructional texts
C3.1	Uses common measuring tools such as rulers, scales, and thermometers Follows apparent steps to reach solutions

Unit: Metric Measurement - Metric Ruler - Learning Activity 2

A1.1	Decodes words and makes meaning of sentences in a single text Follows simple, straightforward instructional texts
C3.1	Uses common measuring tools such as rulers, scales, and thermometers Follows apparent steps to reach solutions

Unit: Metric Measurement - Metric Ruler - Learning Activity 3

A1.1	Decodes words and makes meaning of sentences in a single text Follows simple, straightforward instructional texts
C3.1	Uses common measuring tools such as rulers, scales, and thermometers Follows apparent steps to reach solutions

Unit: Metric Measurement - Metric Ruler - Learning Activity 4

A2.1	Interprets brief text and common symbols Locates specific details in simple documents
C3.2	Converts units of measurement within the same system and between systems Calculates using numbers expressed as whole numbers, fractions, decimals, percentages, and integers

Unit: Metric Measurement - Metric Ruler - Learning Activity 5

A2.1	Interprets brief text and common symbols Locates specific details in simple documents
C3.2	Converts units of measurement within the same system and between systems Calculates using numbers expressed as whole numbers, fractions, decimals, percentages, and integers

Unit: Metric Measurement - Fun Brain - Learning Activity 6

A1.1	Decodes words and makes meaning of sentences in a single text Follows simple, straightforward instructional texts
A2.1	Interprets brief text and common symbols Locates specific details in simple documents
B3.1	Makes a direct match between what is requested and what is entered Presents text and numbers below one or more headings in a list
C3.2	Converts units of measurement within the same system and between systems Calculates using numbers expressed as whole numbers, fractions, decimals, percentages, and integers
C4.1	Identifies and compares quantities of items Interprets and represents values using whole numbers, decimals, percentages, and simple, common fractions (e.g. $\frac{1}{2}$, $\frac{1}{4}$)
D1	Follows simple prompts Begins to perform simple searches

Unit: Basic Geometry - Basic Geometry - Learning Activity 1

A1.1	Decodes words and makes meaning of sentences in a single text Reads short texts to locate a single piece of information
A1.2	Scans to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Uses layout to locate information
B3.1	Makes direct match between what is requested and what is entered Follows conventions to display information in lists, labels, simple forms, signs (e.g. images support the message, text is legible)
C3.2	Calculates angles in simple, common shapes Selects appropriate steps to solutions

Unit: Basic Geometry - Types of Angles - Learning Activity 2

A1.2	Obtains information from detailed reading Scans to locate information
A2.2	Extracts information from tables and forms Uses layout to locate information
B3.1	Makes direct match between what is requested and what is entered Follows conventions to display information in lists, labels, simple forms, signs (e.g. images support the message, text is legible)

Unit: Basic Geometry - Parallel Lines - Learning Activity 3

A1.1	Reads short texts to locate a single piece of information Follows simple, straightforward instructional texts
A1.2	Scans to locate information Reads more complex texts to locate a single piece of information
A2.1	Scans to locate specific details Interprets brief text and common symbols
B3.1	Makes direct match between what is requested and what is entered Follows conventions to display information in lists, labels, simple forms, signs (e.g. images support the message, text is legible)

Unit: Basic Geometry - Shapes - Learning Activity 4

A1.2	Scans to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Uses layout to locate information
B3.1	Presents text and numbers below one or more headings Makes a direct match between what is requested and what is entered

Unit: Fractions and Decimals - Learning Activity 1

A1.2	Makes connections between sentences and between paragraphs in a single text Scans to locate information
C3.2	Calculates using numbers expressed as whole numbers, fractions, decimals, percentages, and integers Selects appropriate steps to solution

Unit: Fractions and Decimals - Learning Activity 2

A1.2	Makes connections between sentences and between paragraphs in a single text Scans to locate information
C3.2	Calculates using numbers expressed as whole numbers, fractions, decimals, percentages, and integers Selects appropriate steps to solution

Unit: Fractions and Decimals - Learning Activity 3

A1.2	Scans to locate information Obtains information from detailed reading
A2.1	Interprets brief text and common symbols Scans to locate specific details
C3.2	Calculates using numbers expressed as whole numbers, fractions, decimals, percentages, and integers Interprets, represents, and converts measures using whole numbers, decimals, percentages, ratios, and simple, common fractions (e.g. $\frac{1}{2}$, $\frac{1}{4}$)

Unit: Circles - Learning Activity 1

A1.2	Scans text to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Uses layout to locate information
C3.3	Calculates the radius, diameter, and circumference of circles Calculates using numbers expressed as whole numbers, fractions, decimals, percentages, and integers

Unit: 3, 4, 5 Rule - Learning Activity 1

A1.2	Reads more complex texts to locate a single piece of information Obtains information from detailed reading
B1.2	Demonstrates some ability to use tone appropriately Speaks or signs clearly in a focused and organized way
B2.1	Writes simple texts to request, remind, or inform Conveys simple ideas and factual information
C3.2	Calculates angles in simple, common shapes Selects appropriate steps to solutions
C4.1	Adds, subtracts, multiplies, and divides whole numbers and decimals Follows apparent steps to reach solutions

Unit: Calculations at Work - Area - Learning Activity 1

A1.2	Scans to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Makes low-level inferences
C3.2	Understands and uses formulas for finding the perimeter, area, and volume of simple, common shapes Selects appropriate steps to solutions

Unit: Calculations at Work - Cost Per Square Foot- Learning Activity 1

A1.1	Reads short texts to locate a single piece of information Decodes words and makes meaning of sentences in a single text
A1.2	Obtains information from detailed reading Scans text to locate information
A2.2	Extracts information from tables and forms Makes low-level inferences
C1.1	Identifies and performs required operation Interprets and represents costs using monetary symbols and decimals
C3.2	Understands and uses formulas for finding the perimeter, area, and volume of simple, common shapes Selects appropriate steps to solutions

Unit: Calculations at Work -Liquids- Learning Activity 1

A1.1	Follows straightforward instructional text Reads short texts to locate a single piece of information
A1.2	Scans text to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Makes low-level inferences
C3.2	Understands and uses formulas for finding the perimeter, area, and volume of simple, common shapes Selects appropriate steps to solutions

Health and Safety Module

Unit: General Information - General Safety Tips - Learning Activity 1

A1.2	Scans text to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Uses layout to locate information
B1.2	Demonstrates some ability to use tone appropriately Speaks or signs clearly in a focused and organized way
B2.1	Writes to request, remind, or inform Conveys simple ideas and factual information
B2.2	Writes text to explain or describe Uses limited range of vocabulary and punctuation appropriate to the task
B3.1	Makes direct match between what is requested and what is entered Follows conventions to display information in lists, labels, simple forms, signs (e.g. images support the message, text is legible)

Unit: General Information - Fire Extinguishers - Learning Activity 2

A1.2	Scans text to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Uses layout to locate information
B1.1	Conveys information on a familiar topic Gives short, straightforward instructions or directions
B2.2	Writes to explain or describe Conveys intended meaning on familiar topics for a limited range of purposes and audiences
B3.1	Makes a direct match between what is requested and what is entered Follows conventions to display information in lists, labels simple forms, signs (e.g. images support the message, text is legible)

Unit: General Information - Electrical Safety - Learning Activity 3

A1.2	Scans text to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Uses layout to locate information
B2.1	Writes simple texts to request, remind, or inform Conveys simple ideas and factual information
B2.2	Writes to explain or describe Uses a limited range of vocabulary and punctuation appropriate to the task
B3.1	Makes direct match between what is requested and what is entered Follows conventions to display information in lists, labels simple forms, signs (e.g. images support the message, text is legible) Makes entries using familiar vocabulary

Unit: Personal Protective Equipment - Learning Activity 1

A1.1	Decodes words and makes meaning of sentences in a single text Follows simple, straightforward instructional text
B3.1	Makes direct match between what is requested and what is entered Follows conventions to display information in lists, labels, simple forms, signs (e.g. images support the message, text is legible)

Unit: Personal Protective Equipment - Learning Activity 2

A1.2	Makes connections between sentences and between paragraphs in a single text Reads more complex texts to locate a single piece of information
A2.2	Uses layout to locate information Extracts information from tables and forms
B3.1	Makes direct match between what is requested and what is entered Makes entries using familiar vocabulary

Unit: Risk Management -Risk Management - Learning Activity 1

A1.2	Scans text to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Uses layout to locate information
B2.2	Writes text to explain or describe Uses a limited range of vocabulary and punctuation appropriate to the task
B3.1	Makes direct match between what is requested and what is entered Follows conventions to display information in lists, labels, simple forms and signs (e.g. images support the message, text is legible)

Unit: Risk Management Housekeeping - Learning Activity 2

A1.2	Scan text to locate information Obtains information from detailed reading Makes low level inferences Follows the main events of descriptive, narrative, and informational texts
A2.2	Extracts information from tables and forms Uses layout to locate information
B2.1	Writes simple texts to request, remind, or inform Conveys simple ideas and factual information
B3.1	Makes a direct match between what is requested and what is entered Makes entries using familiar vocabulary

Unit: Risk Management Workplace Housekeeping- Learning Activity 3

A2.1	Scans to locate specific details Locates specific details in simple documents, such as labels and signs
B3.1	Makes a direct match between what is requested and what is entered Makes entries using familiar vocabulary

Unit: Risk Management Contact Lenses at Work- Learning Activity 4

A1.2	Scans text to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Uses layout to locate information
B2.1	Conveys simple ideas and factual information Uses sentence structure, upper and lower case, and basic punctuation
B3.1	Uses labels and headings to organize content Makes a direct match between what is requested and what is entered Follows conventions to display information in lists

Unit: Slips, Trips and Falls - - Learning Activity 1

A1.2	Scans text to locate information Obtains information from detailed reading Makes low-level inferences
A2.2	Extracts information from tables and forms Uses layout to locate information
B3.1	Makes direct entry between what is being requested and what is entered Makes entries using familiar vocabulary

Unit: Slips, Trips and Falls - Learning Activity 2

A1.1	Decodes words and makes meaning of sentences in a single text Follows simple, straightforward instructional text
A2.1	Interprets brief text and common symbols Identifies how lists are organized (e.g. sequential, chronological, alphabetical)
B2.1	Writes simple texts to request, remind, or inform Conveys simple ideas and factual information

Unit: Noise - Auditory Effect - Learning Activity 1

A1.2	Scans text to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Uses layout to locate information
B3.1	Makes direct match between what is requested and what is entered- Makes entries using familiar vocabulary

Unit: Noise - Non Auditory Effect - Learning Activity 2

A2.1	Scans to locate specific details Locates specific details in simple documents
B3.1	Makes a direct match between what is requested and what is entered Makes entries using familiar vocabulary

Unit: Lock Out / Tag Out - Learning Activity 1

A1.2	Makes connections between sentences and between paragraphs Scans text to locate information
B3.1	Makes direct match between what is requested and what is entered Follows conventions to display information in lists, labels, simple forms, signs (e.g. images support the message, text is legible)

Unit: WHMIS Overview - Learning Activity 1

A1.2	Makes connections between sentences and between paragraphs Reads more complex texts to locate a single piece of information
A2.2	Extracts information from tables and forms Uses layout to locate information
B2.2	Writes to explain or describe Uses a limited range of vocabulary and punctuation appropriate to the task
B3.1	Makes a direct match between what is requested and what is entered Follows conventions to display information in lists, labels, and simple forms signs (e.g. images support the message, text is legible)

Unit: WHMIS Overview -Information Bulletin - Learning Activity 2

A1.2	Scans text to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Uses layout to locate information
B3.1	Makes direct match between what is requested and what is entered Makes entries using familiar vocabulary

Unit: Ergonomics - Learning Activity 1

A1.1	Reads short texts to locate a single piece of information Decodes words and makes meaning of sentences in a single text
B3.1	Makes direct match between what is requested and what is entered Follows conventions to display information in lists, labels, simple forms, signs (e.g. images support the message, text is legible)

Unit: Ergonomics - Learning Activity 2

A1.2	Scans text to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Uses layout to locate information
B3.1	Makes a direct connection between what is requested and what is entered Uses labels and headings to organize content

Unit: Employee Rights - Learning Activity 1

A1.1	Reads short text to locate a single piece of information Follows simple, straightforward instructional text
A1.2	Scans to locate information Makes low-level inferences
B1.2	Speaks or signs clearly in a focused and organized way Demonstrates some ability to use tone appropriately

Unit: Employee Rights - Learning Activity 2

A2.2	Extracts information from tables and forms Uses layout to locate information
B2.1	Writes simple texts to request, remind, or inform Conveys simple ideas and factual information

Unit: Employee Rights - Learning Activity 3

A1.2	Scans text to locate information Obtains information from detailed reading
A2.2	Extracts information from tables and forms Uses layout to locate information
B3.1	Makes direct match between what is requested and what is entered Makes entries using familiar vocabulary

Unit: Employee Rights - Learning Activity 4

A1.2	Scans text to locate information Obtains information from detailed reading Makes low-level inferences
A2.2	Extracts information from tables and forms Uses layout to locate information
B3.1	Makes a direct match between what is requested and what is entered Follows conventions to display information in lists, labels, simple forms, signs(e.g. images support the message, text is legible)