

Module: Essential Skills

Unit	Learning Activity	Find and Use Information	Communicate Ideas and Information	Understand and Use Numbers	Use Digital Technology	Manage Learning
Job Profiles	<i>1</i>	A2.1 A1.2	B3.2 B3.1 B1.1		D2	
Thinking Skills	<i>2</i>	A1.1	B3.1			

Module: Using a Computer

Unit	Learning Activity	Find and Use Information	Communicate Ideas and Information	Understand and Use Numbers	Use Digital Technology	Manage Learning
Computer Basics	<i>1</i>	A1.2 A2.1	B3.2		D2	
	<i>2</i>	A1.2	B3.2		D3	
The Internet	<i>3</i>	A1.2	B3.2		D3	
E-mail	<i>4</i>		B1.2 B2.1		D3	
	<i>5</i>	A1.1	B3.2			

Module: The Retail Food Industry

Unit	Learning Activity	Find and Use Information	Communicate Ideas and Information	Understand and Use Numbers	Use Digital Technology	Manage Learning
Stats and Trends	<i>1</i>	A1.1 A2.2	B3.1			
	<i>2</i>	A2.3	B3.2 B3.1		D3	
	<i>3</i>	A2.3	B3.2		D3	
Job Opportunities	<i>4</i>	A3	B1.3		D1	
	<i>5</i>		B1.3		D1	
	<i>6</i>	A2.2	B3.2		D2	
	<i>7</i>		B2.2			
What does a Grocery Clerk/Shelf Stocker do?	<i>8</i>	A1.2	B3.3			
	<i>9</i>	A2.3 A1.2	B2.2			
	<i>10</i>	A2.1	B3.1			
What does a Store Manager want in an Employee?	<i>11</i>	A1.1	B1.1			
	<i>12</i>	A2.1	B3.2	C2.1	D1	
	<i>13</i>	A1.2	B3.1 B2.2			
	<i>14</i>	A1.2	B2.2			
	<i>15</i>	A1.1 A2.1	B3.1 B2.3		D2	
	<i>16</i>	A1.1	B3.1	C3.1		
	<i>17</i>	A1.2	B2.2 B1.1			

Module: Customer Service

Unit	Learning Activity	Find and Use Information	Communicate Ideas and Information	Understand and Use Numbers	Use Digital Technology	Manage Learning
What is Customer Service?	<i>1</i>		B2.2			
	<i>2</i>	A1.2	B3.1 B2.1			
Why is good Customer Service so important?	<i>3</i>	A2.1	B3.1			
	<i>4</i>	A1.2	B2.1 B3.1			
	<i>5</i>	A3	B2.2		D1	
Helping difficult Customers	<i>6</i>		B2.2			
		A1.1	B3.1			

Module: Store Policies and Procedures

Unit	Learning Activity	Find and Use Information	Communicate Ideas and Information	Understand and Use Numbers	Use Digital Technology	Manage Learning
Your Rights and Obligations	<i>1</i>		B3.1			
	<i>2</i>		B3.1			
	<i>3</i>	A1.2	B1.2			
	<i>4</i>	A1.1	B3.1			
	<i>5</i>	A1.1	B3.1			
	<i>6</i>		B3.1			
	<i>7</i>		B3.1	C1.2		
	<i>8</i>	A1.1	B3.1	C1.2	D1	
	<i>9</i>	A2.2	B3.1 B2.2	C2.1	D1	
	<i>11</i>	A1.2	B2.2			
	Personal Conduct	<i>10</i>	A1.1	B3.1 B2.2		
Loss Prevention	<i>12</i>	A1.2	B2.2	C1.2		
	<i>13</i>		B3.1			
	<i>14</i>		B3.1			

Module: Health and Safety

Unit	Learning Activity	Find and Use Information	Communicate Ideas and Information	Understand and Use Numbers	Use Digital Technology	Manage Learning
Laws and Legislation	1	A1.1	B3.1			
	2	A1.2	B2.2		D1	
Protect Yourself and Others	3	A1.1	B2.2 B3.1			
	4	A1.2	B2.2 B3.1			
Ergonomics	5	A1.2	B2.2 B3.1			
	6	A1.1	B2.1 B3.1			
	7	A1.2	B2.2			
	8	A1.2	B2.2			
	9	A1.2	B3.2			
	10	A1.1	B3.2			
	11	A1.2	B2.2			
	12	A1.1	B3.1			
Proper Use of Equipment	13	A1.1	B3.1			
	14	A1.1	B3.1			
	15		B3.1			
WHMIS Overview	16		B3.1			
	17	A1.1	B3.1			
	18	A1.1	B3.1			
	19	A1.1	B2.1 B3.1			
	20	A1.2	B2.1 B3.1			
	21	A1.2	B2.1 B3.1			
	22		B2.2 B3.1			
	23	A1.2	B3.1		D1	
	24		B3.1			
Health Promotion	25	A1.2	B2.2 B3.1			
	26	A1.2	B3.1			
	27	A1.2	B2.2 B3.1			
	28		B3.1			

Module: Food Safety

Unit	Learning Activity	Find and Use Information	Communicate Ideas and Information	Understand and Use Numbers	Use Digital Technology	Manage Learning
Micro-organisms	1	A1.2	B2.1 B3.2			
Product Considerations	2	A1.1	B3.2			
	3	A1.2	B3.2			
	4	A1.2	B3.2			

Module: Math in the Workplace

Unit	Learning Activity	Find and Use Information	Communicate Ideas and Information	Understand and Use Numbers	Use Digital Technology	Manage Learning
Measurement	1	A1.1	B3.2	C3.3		
Gross Weight vs. Net Weight	2		B3.1			
Metric or Imperial Measures	3	A1.1	B3.1			
Temperatures and Thermometers	4	A1.2	B2.2			
Charts and Graphs	5		B1.2 B3.3		D2	
Calculator Basics	6		B3.1	C4.1		
	7		B3.1	C1.1		
	8	A1.1	B3.1	C1.1 C4.1		
	9	A1.1	B3.1	C1.1 C4.1		
	10	A1.1	B3.1	C1.1 C4.1		
	11	A1.1	B3.1	C1.1 C4.1		
	12	A1.1	B3.1	C1.1 C4.1		
	13		B3.1	C1.1 C4.1		
14		B3.1	C4.1			